FIRST NAME INITIAL (OR SECOND NAME) LAST NAME

Street Address • City, State ZIP • (XXX) XXX-XXXX • [netid@nd.edu](mailto:netid@nd.edu) • Customized LinkedIn URL

**EDUCATION**

**UNIVERSITY OF notre dame** Notre Dame, IN

Master of Science in Business Analytics May 2020

**PREVIOUS INSTITUTION** City, STATE (or Country if non-US)

Bachelor of xxx, Major or Concentration Graduation Month & Year

GPA: x.x/4.0 *Academic Honor(s)*

**Professional EXPERIENCE**

**MOST RECENT EMPLOYER COMPANY NAME** City, STATE (or Country if non-US)

**Title, Department** (Starting-Ending Dates) Month year – Month year

* Accomplishments and accountabilities in following formula:
* *action verb + accomplishment/accountability + results (example below)*
* Conducted in-depth market analysis and collaborated with senior leaders to implement a new marketing strategy that increased revenue by 5%

**previous EMPLOYER COMPANY NAME** City, STATE (or Country if non-US)

**Title, Department** (Starting-Ending Dates) Month year – Month year

* Accomplishments and accountabilities in following formula:
* *action verb + accomplishment/accountability + results (example below)*
* Cleaned monthly survey data of 300+ households to determine the impact of new roads on healthcare access in rural Nigeria

**PROJECT EXPERIENCE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ORGANIZATION NAME** Spring 2018

* *action verb + accomplishment/accountability + results*
* Highlight specific skills, qualities, and attributes demonstrated

**ORGANIZATION NAME** Month year – Month year

* *action verb + accomplishment/accountability + results*
* Highlight specific skills, qualities, and attributes demonstrated

**LEADERSHIP & SERVICE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ORGANIZATION NAME** Notre Dame, IN

**Role** Spring 2018

* *action verb + accomplishment/accountability + results (example below)*
* Coordinated the world’s largest outdoor five on five basketball tournament which raised over $10,000 to alleviate poverty in Jamaica through basketball clinics specializing in youth empowerment

**ORGANIZATION NAME** Notre Dame, IN

**Role** Spring 2018

* *action verb + accomplishment/accountability + results (example below)*

**TECHNICAL skills**

Proficient in R, SQL, Tableau